



Coastal Waters Research Synergy Framework

Grant Agreement No. 687289

User Board meeting (UB-1) Summary

Consultation summary & actions

Version for Public dissemination

Version of the document: 1.2
Led by: UCC
Dissemination level: Public



UCC, Cork, Ireland

13th July, 2016

Prepared by: Rory Scarrott (UCC), Eirini Politi (UCC),
Miguel Terra-Homem (DEIMOS)

Released to the User Board on January 10th, 2017

Table of Contents

THANK YOU!	3
OVERVIEW	4
USER BOARD 1 MEETING OUTPUTS IN BRIEF	6
UB-response actions for the Co-ReSyF Team (arising from recommendations):	6
ANNEX A - SYSTEM & PROJECT REQUIREMENTS - COMMUNITY & USER BOARD-DERIVED.	6

Thank you!

The Co-ReSyF team would like to take this opportunity to thank the User Board for their contributions. Your efforts have helped us immensely, in our initial push to determine our Co-ReSyF system design requirements to meet your needs as operators and stakeholders in the area of Coastal and Ocean waters research. We finished the Cork meeting encouraged at the enthusiasm with which attendees engaged in the consultations, your concise and clear positive feedback and constructive criticism, observations, encouragement, and considered guidance and cautions.

Likewise, we would like to thank those User Board members who could not make it to Cork, yet have still committed to giving their time over the next 2 and a half years to keep an eye on the Co-ReSyF project and what we are developing, and provide feedback and encouragement. We hope this document provides you some insight into the Cork 2016 meeting, and welcome any comments on, or suggested amendments to, its contents, and as always, on the Co-ReSyF project itself.

We look forward to seeing you again at the next Co-ReSyF User Board meeting to be held in Lisbon, Portugal, in July next year. In the meantime, please do not hesitate to contact our team should you have any queries regarding how the project is progressing, or if you have any insights you think are relevant. Also, keep an eye out for our team as we present Co-ReSyF cross Europe and beyond to the maritime, coastal and Earth Observation sectors, and never hesitate to say hi and stop for a chat over coffee breaks.

Eirini, Rory, and the Co-ReSyF Team.

Overview

The User Board was consulted on a number of aspects regarding Co-ReSyF's service in development, opportunities it could commercially exploit, and training guidance.

Four group consultation exercises were held:

- A thematically-focused session exploring thematic practices in the Coastal, ocean, and EO arena, pre-dominant issues being noted by the Coastal research community, and perceptions of EO data and services.
- An exploration of Users responses to concept of a Co-ReSyF.
- A demonstration and feedback session showcasing a sample demo and investigation into Users validation data, visualisation and output needs
- A session exploring the potential barriers which would disincline users to explore deploying use of the Co-ReSyF platform (and EO data) in their future research, alongside aspects of the project including overall guidance, and communications activity.

Group consultations were implemented using participatory Group Facilitation Methods developed by the staff of the Institute of Cultural Affairs (ICA) and more commonly known as Technology of Participation (ToP)[®]. The University College Cork (based in the MaREI Centre for Marine and Renewable Energy) staff deployed on this exercise have been trained in this methodology through the UCC Staff Training programme. Further information on ToP[®] can be found at www.ica-usa.org/.

The data recorded were collated, and user needs, observations, and recommendations were extracted. The data collation step ensured that User Board comment records were anonymised, ensuring User Board member confidentiality.

User needs were translated into a set of requirements for prioritisation on the basis of whether they are essential for the core system design, or enhancements which the project team could implement on a resource dependant basis. Note that enhancements not addressed during the course of the Co-ReSyF initiative shall be noted as options for further development in the business plan dedicated to post-Co-ReSyF development.

User Board observations were recorded, providing invaluable information to the Project Team on the context within which their work is being undertaken. This is essential as the project team do not have the same set of experience and skills as the User Board members. As such these User Notes provide an important link to the experiences of the User Board, allowing the team to undertake their work with a User Board frame of reference.

User Board recommendations were also noted, and a number of them translated into actions and requirements that apply outside the realm of System Design. Examples include training guidance, project management guidance, and risk management.

Actions were then derived for the project team to respond coherently and completely to the User Board input. A summary of the requirements, actions, and observations are contained in this report. The detailed stakeholder data processing file is also available to the User Board members (on request, as an excel sheet).

The project partners would also like to take this opportunity to thank the contributing users consulted, for their input, enthusiasm, and constructive criticism on both the project, the system concept presented, and our overall project strategy.

Participants:

User Board	Local Users	Project Team	
9 external User Board Members	5 local User Board Members	Rory Scarrott (UCC)	Miguel Terra-Homen (DEIMOS)
		Chiara Pratola (UCC)	Nuno Catarino (DEIMOS)
		Eimear Tuohy (UCC)	Nuno Grosso (DEIMOS)
		Sophie Power (UCC)	Stephen Emsley (Argans)
		Kathrin Kopke (UCC)	Eirini Politi (UCC)
		Ellen MacMahon (UCC)	Ana Moura (Instituto Hidrográfico)
		Abigail Cronin (UCC)	Francisco Sancho (LNEC)

Facilitated by:

Rory Scarrott (CMRC-UCC) , Eimear Tuohy (UCC), Kathrin Kopke (UCC), Abigail Cronin (UCC), Sophie Power (UCC), Ellen MacMahon (UCC), Stephen Emsley (ARGANS), Ana Moura (IH), Nuno Grosso (DEIMOS)

User Board 1 Meeting Outputs in brief.

The conversations between the Co-ReSyF team and the User Board yielded a wealth of observations on:

- Potential pitfalls of the Co-ReSyF platform, and cautionary guidance,
- Potential pitfalls of the Co-ReSyF Initiative, and precautionary guidance,
- The potential issues associated with EO data which they see as perhaps increasing the uptake of EO data use,
- The opportunities presented by EO data in the oceanic and coastal realms.
- The utility of the envisioned Co-ReSyF platform, and its applicability to their work, or future work.
- Potential use cases of the platform

In terms of recommendations for actions, the Co-ReSyF User Board provided both directly and indirectly a number of recommended actions for the project team to take on board and implement. Analysis of the consultation data enabled the extrapolation of 19 distinct requirements pertaining to the system design, and/or the project design and activities.

The full details of Notes, Recommendations and extrapolated Requirements are recorded in detail in a report version available only to the Project team, the European Commission, and User Board members (and local attendees). If you would like to discuss gaining access to this information, please contact our Executive Chair & Project Manager, Dr. Miguel Terra-Homem (miguel.terra@elecnor.com)

UB-response actions for the Co-ReSyF Team (arising from recommendations):

1. *Report on the appraisal and implementation of the above derived recommended actions at the next User Board Meeting.*
2. *Extract a number of User Board requirements for the System and Project, ensuring User Board members can view these derived requirements.*
3. *Ensure full appraisal of the User Board-derived requirements, reporting back to the User Board on the implementation decision and status of each requirement at the next User Board meeting.*
4. *Compile and deliver a detailed User Board report, detailing the commitments to actions the project team are taking, and the derived requirements which the team are using to guide system and service design.*

Annex A - System & Project Requirements - Community & User Board-derived.

The full version of this report contains detailed information of the project requirements as derived from User consultations. Please contact Dr. Miguel Terra-Homem to discuss gaining access to this information.

[End of Document]